

Awards Ceremony Instructions

Helpers and Ushers

- Helpers will be needed for the following jobs beginning at 5 p.m.:
 - Marking off seating areas for Finalists, presenters and general audience members.
 - Decorating the stage as needed.
 - Organizing the awards on stage.

- Ushers will be needed for the following jobs beginning at 5:30 p.m.:
 - Handing out programs outside the auditorium doors.
 - Handing out photo order forms outside the auditorium doors.
 - Directing Finalists, presenters and general audience members to the appropriate seating sections.

- Helpers will be needed for the following jobs beginning at 6 p.m.:
 - Helping people on and off stage.
 - Directing winners and presenters to the photography area.
 - Directing presenter and winner traffic on stage as awards are being accepted.
 - Handling the awards on stage.
 - Handing the awards to presenters.