

Colorado Science and Engineering Fair



Colorado's Future Scientists & Engineers Need Your Help!

Dear Potential CSEF Supporter:

The Colorado State Science Fair, Inc., a Colorado non-profit organization, is looking to you and your organization to help support the Colorado Science and Engineering Fair (CSEF), held annually at Colorado State University in Fort Collins, CO. The CSEF is the state-level event in a year-long process of local and regional science fairs. More than five thousand students participate in science fair programs state-wide. The purpose of the CSEF is to stimulate student interest and encourage them in science and engineering through recognition of their research knowledge, ability and achievement. April 2019 will mark the 64th year that this prestigious event has been held for Colorado students.

The success of each year's Colorado Science and Engineering Fair is directly dependent upon the support of public and private organizations, government agencies, school districts and universities, as well as the efforts of hundreds of committed volunteers. It is no exaggeration to say that CSEF volunteers indeed make the event possible. At the state level, there is the Board of Directors (volunteers from the sponsoring organizations working on overseeing the running of the CSEF and the non-profit organization); the Advisory Council (volunteers from around the state who are on the CSEF Working Committees to make sure everything runs smoothly at the event); judges (both for Grand and Special Awards who interview the finalists and choose the winners); and hundreds of on-site volunteers who do the actual work of the CSEF. Prior to the state event, thirteen regional science fairs and a great number of local school science fairs are conducted throughout the state and each of these is supported and promoted by hardworking and dedicated educators. And before a student's project even makes it to a local science fair, it requires the encouragement and support from individual teachers, adult sponsors, and parents to help students see their projects through from inception to finished exhibit. The Colorado Science and Engineering Fair is a product of all of these people.

CSSF, Inc. has also embarked on a continuing effort to assist regions of the state that have been under represented at the CSEF through outreach to the Regional Science Fairs. I invite you to visit our web site at <http://www.csef.colostate.edu> for more information about the non-profit organization and the CSEF.

This year's need for your support is greatly increased due to the increased costs of hosting the event at the Lory Student Center on the Colorado State University-Fort Collins campus. We are also looking forward to the future and our efforts to increase the visibility and participation levels of science fairs at all levels, by working more closely with teachers to promote science fair research in the classroom through hiring a full time director.

Your generous support of the CSEF will provide the opportunity for students interested in science and engineering to meet with other students, discuss their projects with judges from a wide range of backgrounds, and hear and talk with guest speakers who convey the excitement and rewards of careers in science and engineering. Please participate in this effort by selecting a sponsorship level and returning the pledge form and your generous check, payable to CSEF to: **Colorado Science and Engineering Fair, Colorado State University, Campus Delivery 1802, Fort Collins, CO 80522-1802.**

Sincerely,

Courtney Butler
CSEF Director

Colorado Science and Engineering Fair



Types of CSEF Support

There are different ways to contribute to the Colorado Science and Engineering Fair.

Financial Sponsorship: The Colorado Science and Engineering Fair is a non-profit organization. Because of this, the fair is totally dependent on the sponsorship and contributions from businesses, organizations, and individuals in Colorado to cover fair expenses, to provide prize money, and to fund the trip to the Intel International Science and Engineering Fair for the top state winners. Checks may be made payable to the Colorado Science and Engineering Fair. For the IRS 501-C-3 tax exempt status number or for more information on financial sponsorship please contact:

Dan Kowal, Finance Committee Chair
US Department of Commerce/NOAA
Phone: (303) 497-6118; e-mail: dan.kowal@noaa.gov

Special Awards: Sponsored Special Awards supplement the Grand Awards given in each category and division. Your organization may choose to provide representatives to judge exhibits and present awards based on your own criteria. Awards may include cash, savings bonds, calculators, computers and other prizes, summer job opportunities, and **college scholarships** (see below). To join this prestigious group of Special Awards Presenters contact:

Sam Bartlett, Special Awards Coordinator
Colorado Engineering Council
Phone: (303) 988-2426; e-mail: samuelbartlett@aol.com

Special Sponsorships: Special Sponsorships constitutes a new category of support that supplements the Financial Sponsorships to cover the full range of support needed to put on the CSEF. These special sponsorships allow for support of specific activities that are a part of the CSEF and as such, present opportunities for sponsors to advertise their involvement with the CSEF. Areas that have been identified for the 2019 CSEF include: Teacher of the Year Award, pizza party, awards ceremony, awards, ISEF trips, printing, T-shirts, official photos, and registration packets. To join this prestigious group of Special Sponsors, contact:

Courtney Butler, Executive Director
Colorado State University
Phone: (970) 491-7716; e-mail: courtney.butler@colostate.edu

Scholarships: If your organization would like to award a scholarship please contact:

David Holm, Scholarship Committee Chair
SLV Research Center - CSU
Phone: (719) 754-3594 ext. 114; e-mail: david.holm@colostate.edu

Judging: Judging is done by professional scientists and engineers who visit each exhibit, review the research, and interview the student exhibitors. To volunteer to become a Colorado Science and Engineering Fair judge please contact:

Nancy Vaughan, Grand Awards Judging Coordinator
Vaughan Web Works
Phone: (303) 817-4271; e-mail: grandawardscsef@gmail.com

For other questions about the Colorado Science and Engineering Fair please contact:

Courtney Butler, Executive Director, Colorado State University, Campus Delivery 1802, Fort Collins, CO 80523-1802

Phone: (970) 491-7716; FAX: (970) 491-2005; e-mail: courtney.butler@colostate.edu



Colorado Science and Engineering Fair

SPONSORSHIP FORM

Pledge Date: _____

I (we) agree to give to Colorado State Science Fair, Inc. the sum of \$_____ for use in the organization and operation of the Colorado Science and Engineering Fair and awarding prizes in connection with the same. For recognition in the CSEF Program, forms must be received by March 1st each year.

- DIAMOND Sponsor \$10,000 or more
- PLATINUM Sponsor \$5,000 - \$9,999
- GOLD Sponsor \$2,500 - \$4,999
- SILVER Sponsor \$1,000 - \$2,499
- BRONZE Sponsor \$750 - \$999
- COPPER Sponsor \$500 - \$749

(Tax deductible contribution, identifying number 74-1884595)

Organization/Company Name

(as it should appear in the CSEF Program)

Organization/Company Web Address

(as you would like for our web site to link to)

Organization/Company Contact

Contact Name

Work:

Contact Position/Title (if applicable)

Cell:

Contact Telephone Number(s)

Contact FAX Number

Mailing Address

Contact E-mail Address

MAIL TO: Ms. Courtney Butler
Colorado Science and Engineering Fair
Colorado State University
Campus Delivery 1802
Fort Collins, CO 80523-1802

CSSF, INC. BOARD OF DIRECTORS ASSIGNMENTS: *Indicate your organization's wishes regarding Board of Directors membership. Please check one:*

YES – we will be providing up to 2 representatives from our organization to serve as Regular (voting) members of the CSSF, Inc. Board of Directors and we have provided those names on the back of this form (or we will send that information by March 1st).

OR

NO – we are waiving our board positions and will support the CSEF financially only.

CSSF, INC. BOARD OF DIRECTORS ASSIGNMENTS

1ST BOARD MEMBER

Name

Position/Title

Mailing Address

City, Zip Code

Cell:

Home:

Work:

Telephone Number(s)

E-mail Address

2ND BOARD MEMBER

Name

Position/Title

Mailing Address

City, Zip Code

Cell:

Home:

Work:

Telephone Number(s)

E-mail Address

Sponsorship Benefits

Sponsorship Level:	Diamond ≥\$10,000	Platinum \$5,000 - \$9,999	Gold \$2,500 - \$4,999	Silver \$1,000 - \$2,499	Bronze \$750 - \$999	Copper \$500 - \$749	Contributors <\$500
Provide 2 Board of Directors Members	X	X	X	X	X	X-	-
Place logo on CSEF home page of website	X	-	-	-	-	-	-
Place logo on CSEF sponsor page of website	X	X	X	X	X	-	-
List name on CSEF Sponsor page of website	X	X	X	X	X	X	X
Link to company from CSEF sponsor page of website	X	X	X	X	X	X	X
Print logo in CSEF Award Ceremony program	X	X	X	-	-	-	-
List name in CSEF Award Ceremony program	N/A (logo)	N/A (logo)	N/A (logo)	X	X	X	X
Print description of company in CSEF Award Ceremony program	X	X	X	X	X		-
List name in CSEF Annual Report	X	X	X	X	X	X	X
List name in CSEF Program	X	X	X	X	X	X	X
Host a table outside the student exhibit hall**	X(free)	X(free)	X(\$15)	X(\$30)	X(\$45)	X(\$60)	X(\$75)
Print logo on back of Finalist's t-shirts	X	X	-	-	-	-	-
Print name on back of Finalist's t-shirts	N/A (logo)	N/A (logo)	X(large)	X(medium)	-	-	-
Hang a banner in the student exhibit hall*	X	X	-	-	-	-	-
Social media exposure via CSEF Facebook page	X	X	X	X	X	X	-
Name listed on press releases to media	X	X	X	-	-	-	-

*Banners can be no larger than 4'w x 3' h and must be provided by the sponsor. Those organizations/companies that have been supporting CSEF (Copper level and above) for at least 5 years prior to 2017, will also be allowed to hang a banner at the CSEF.

**Additional charges for table space to sponsorship levels below Platinum may be adjusted according to Lory Student Center policy and costs.

Category Description	Budget
-----------------------------	---------------

INCOME

Sponsorships	\$52,450
Contributions	\$5,300
In-Kind	\$13,000
Registrations	\$15,600
Grants	\$0
General Income	\$20,700
TOTAL INCOME	\$107,050

EXPENSES

Awards	
Grand Awards	\$9,350
CSEF Special Awards	\$1,250
Other Special Awards	\$8,700
Non-Cash Awards	\$2,000
TOTAL Awards	\$21,300

Board Expenses	
Communications	\$500
Meetings	\$250
Operations	\$8,832
TOTAL Board Expenses	\$9,582

ISEF	
Affiliation	\$1,110
Travel	\$9,460
TOTAL ISEF	\$10,570

Outreach	\$12,000
----------	----------

CSEF Expenses	
Adult Sponsors	\$500
Advisory Council	\$100
Finalist Activities	\$8,250
Finalist Registration	\$13,200
Fundraising	\$550
Judging	\$8,800
Personnel	\$10,800
Publications	\$2,350
Regional Fair Directors	\$150
Scientific Review Committee	\$500
Supplies	\$500
Volunteers	\$2,800
TOTAL CSEF Expenses	\$48,500

TOTAL EXPENSES	\$101,952
-----------------------	------------------

SPECIAL AWARDS PARTICIPATION

Please complete & return by March 1, 2019 to:

Sam Bartlett, Special Awards Coordinator

P O Box 812

Castle Rock, CO 80104

Phone: (303) 988-2426

e-mail: samuelbartlett@aol.com

The following information must be submitted through the on-line Special Award Registration Form that can be found at http://www.csef.colostate.edu/Special_Awards.html. The Special Awards Program Policy can also be found here.

Organization Name – This is the name of the organization or individual who is providing the award.

Contact Person – We need the name, mailing address, phone number, fax number and email address of the person who is in charge of coordinating the award, judges and presenter for the organization.

Award Name – Is there a special name the award should be given that is different from that of the organization (i.e., memorial awards or special innovation awards)?

Award – What is it that each student will receive? Please make note if there are different awards for 1st, 2nd, 3rd, etc. or if there is a difference between what is given at the junior and senior division levels. Please note that the total amount of money given must equal at least \$50.

Award Criteria – What is the criteria that you are basing this award on (i.e., best use of optics in a research project)?

Division – Will you be limiting the award to just senior division or junior division projects or are both divisions eligible for the award(s)?

Restrictions – Is the award restricted to just one or two categories, grade level, gender, etc.?

Judge(s) – We need the name, mailing address, phone number, and email address for all of the judges expected to participate in interviewing students on Thursday. Please note that we limit each organization to only 5 judges unless there is a specific reason to include more (i.e., the award criteria is so large, that a great number of students need to be interviewed).

Presenter – We need the name, mailing address, phone number and email address of the person who will attend the awards ceremony of Friday to hand out the award(s) to the winner(s). If no person is available from the company/organization, then the President of the Board of Directors will present the award on their behalf.

Awards Ceremony Statement – We allow each organization/company one sentence about them that will be read during the awards ceremony as students are making their way to the stage. Please note that in some cases, these statements may be edited for uniformity and length.

Awards Ceremony Program Script – We provide a printed Awards Ceremony Program where we can include longer descriptions about the organizations/companies that are providing the special awards. Please note that in some cases, script format and/or content may be edited for uniformity and length.

Award Payment/Presentation – There are several options for getting the award to the winners:

1. Have the ceremony presenter bring the certificates, checks, etc. with them to the Awards Ceremony on Friday.
2. Have the judges leave the certificates (and other non-cash awards) with CSEF on Thursday (we will complete) to hand out at the Awards Ceremony on Friday. Cash awards can then be sent to the students at a later date.
3. Make a donation to the CSEF for the specific purpose of the awards prior to March 1st and CSEF will disperse the funds to the winning students at the Awards Ceremony on Friday. Certificates and other non-cash awards can either be sent with the funds, brought by the judges on judging day or by the award presenter on Friday.

RETURN COMPLETED FORM to Courtney Butler at:
P O Box 1465 Fort Collins, CO 80522
email to: grandsawardscsef@gmail.com
or submit information on-line at <http://www.csef.colostate.edu/Judges>
2019 COLORADO SCIENCE AND ENGINEERING FAIR
GRAND AWARDS JUDGING INFORMATION

PLEASE ANSWER **ALL** QUESTIONS BELOW:

1. I will/will not be able to judge at the 2019 CSEF:

- YES**, I will serve as a **JUDGE** on **THURSDAY, April 11, 2019** at CSU – Fort Collins from 10 a.m. to 5:45 p.m.
- I will **NOT** be able to serve as a **JUDGE** in 2019 but **KEEP** my name on the **MAILING LIST** for 2020
- REMOVE** my name from the **JUDGES' MAILING LIST**
-

The Grand Awards Judging Guide, schedule and other information will be available online on the Grand Awards Judges' Information page by the end of December. The Preliminary Judging Team assignments will be available online in March.

2. I am willing/not willing to serve as a **CAPTAIN** of a Category Judging Team & **BEST CSEF PROJECT JUDGE** from 9:15 a.m. to 8:30 p.m.

- YES** (Judging Captains will receive a complimentary CSEF T-shirt. Please indicate your T-shirt size here: _____)
-

3. I do/do not want to order a **CSEF T-shirt** for \$10.

- YES**, my t-shirt size is: _____
-

4. I have been a judge at the CSEF for _____ years. Number of years do not need to be consecutive.

5. I am/am not interested in **CARPOOLING** with other judges from my area to Colorado State University in Ft. Collins.

- YES** - *A list of potential carpoolers will be sent to interested judges in LATE March.*
-

All potential judges **MUST** disclose any potential conflict of interest and adhere to the CSEF Conflict of Interest Agreement.

6. I have not/have been involved with one of the 13 Regional Science Fairs associated with the Colorado Science and Engineering Fair during the 2018/2019 school year.

- YES**, in the following way(s):
- Adult Sponsor** or **Teacher** of student(s) in CSEF Division(s): _____ and Category(ies): _____
- Relative** of student(s) in Grade(s): _____
- Judge** in CSEF Division(s): _____ and Category(ies) _____
- Other** Regional Fair Involvement: _____
-

7. I was/was not a **PAST STUDENT FINALIST** at CSEF.

- YES** – in year(s): _____
-

8. **INDICATE** your **TOP 3** preference (1,2,3) for the **CATEGORIES** of expertise are qualified to judge:

_____ Animal Sciences	_____ Behavioral & Social Sciences	_____ Chemistry & Biochemistry
_____ Earth & Space Sciences	_____ Energy	_____ Engineering
_____ Environmental Sciences	_____ Mathematics & Computer Sciences	_____ Medicine & Health
_____ Microbiology & Molecular Biology	_____ Physics	_____ Plant Sciences

9. **INDICATE** your preference for **DIVISION** (please circle): Junior Division (6-8) / Senior Division (9-12) / Either

10. Please complete the personal BACKGROUND and **CONTACT** INFORMATION:

NAME: _____

ALL COLLEGE DEGREE(S) & FIELD(S) (i.e. B.S. Electrical Engineering):

Bachelor's Degree: _____

Masters Degree: _____

Doctoral Degree: _____

OTHER DEGREE(S) or PROFESSIONAL REGISTRATIONS: _____

OCCUPATION/SPECIALTY: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

HOME or CELL PHONE: _____ WORK PHONE: _____

E-MAIL ADDRESS: _____

EMPLOYER: _____